



Service ADDRESS*

Price list

Standard options	RECOMMENDED			
	BASIC 19,90€ /mo.	PLUS 49,90€ /mo.	PREMIUM 79,90€ /mo.	REP27 129,90€ /mo.
Address	✓	✓	✓	✓
Address type	Postal address	Registered address	Business address	EU representative as per GDPR Art. 27
Name board	✓	✓	✓	✓
Shared letterbox	✓	✓	✓	✓
Post retained until 31.12. of same year	✓	✓	✓	✓
Personal collection of post	By arrangement	By arrangement	By arrangement	By arrangement
Encrypted digital mailing	—	—	On request	On request
Digital mailing, letter with loose pages	1.70 /letter	1.20 /letter	1.20 /etter	0.70 /letter
Digital mailing, letter with eyeleted pages	4.00 /letter	3.00 /letter	3.00 / etter	2.40 /letter
Immediate postal dispatch, urgent letters ²	3.00 /dispatch	3.00 /dispatch	3.00 / dispatch	3.00 / dispatch
Postal dispatch of originals, at end of each month ²	5.00 /mo.	5.00 /mo.	5.00 /mo.	5.00 /mo.
Postal dispatch of originals, at end of each week ²	15.00 /mo.	15.00 /mo.	15.00 /mo.	15.00 /mo.
Postal dispatch of originals, at end of each year ²	4.00 overall	4.00 overall	4.00 overall	4.00 overall
Forwarding of packages /parcels ^{2,3}	4.00 /item	4.00 /item	4.00 /item	4.00 /item
Repacking and forwarding of packages /parcels ^{2,3}	20.00 /item	20.00 /tem	20.00 /item	20.00 /item
Personal, locked letterbox	✓	✓	✓	✓
Personal, locked safe deposit box	—	—	✓	✓
Office room, incl. 1 hour/week	—	—	✓	✓
Post scans sent directly to your tax adviser, on request	—	—	✓	✓
Discount on meeting rooms	—	15%	15%	20%
Extras¹				
Berlin phone number basic charge	30.00	30.00	30.00	30.00
Berlin phone number forwarding charges	Tariff-specific	Tariff-specific	Tariff-specific	Tariff-specific
Company sign (one-time)	150.00	150.00	90.00	90.00
Office tasks taken care of, starting from	95.00	95.00	95.00	95.00

*All info and FAQ can be found at www.beredsam.de/adressen, last updated: 01.01.2021

A warm welcome!

¹ By arrangement. ² Not inclusive of postage. ³ For storing packages and parcels, we charge a fee of 0.55 per day and package for packages weighing up to 2 kg and measuring no more than 60 x 30 x 15 cm, 1.20 per day and parcel for parcels weighing up to 10 kg and measuring no more than 120 x 60 x 60 cm, and 3.80 per day and package/parcel for parcels/bulky items weighing more than 10 kg. All prices are non-binding, in euros, and not inclusive of statutory VAT at the currently applicable rate.